

TRAVEL GRANT APPLICATION FORM

1. Applicant Details

Full Name: _____

- Title (Mr/Ms/Dr/Prof): _____
 - Institutional Affiliation: _____
 - Department: _____
 - Position (Student/Staff): _____
 - Student Number (if applicable): _____
 - Email Address: _____
 - Contact Number: _____
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2. Academic Information (Students only)

- Degree Programme: _____
 - Level of Study (BSc/MSc/PhD): _____
 - Year of Study: _____
 - Supervisor Name: _____
 - Supervisor contact details: _____
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3. Conference / Event Details

- Name of Conference/Event: _____
- Location (City, Country): _____
- Start Date: _____ End Date: _____
- Type of Participation (Oral/Poster/Attendee): _____
- Title of Presentation: _____

4. Research Summary

(Attach abstract separately if required)

- Brief Description of Research (max. 200 words):

5. Motivation for Travel

(Explain the relevance and expected benefits; max. 300 words)

6. Budget Breakdown

Item	Estimated Cost (ZAR)
Registration	
Travel (air/road)	
Accommodation	
Meals	
Other (specify)	
Total Requested	

(maximum amounts for local/international conferences)

8. Applicant Declaration

I confirm that the information provided is accurate and complete. I agree to comply with all requirements associated with this travel grant.

Signature: _____

Date: _____

9. Supervisor / Line Manager Endorsement

- Name: _____
- Position: _____

Signature: _____

Date: _____

Comments:

10. Checklist (Tick ✓)

- Completed application form
- Abstract attached
- Proof of submission/acceptance
- CV attached
- Academic transcript (students)
- Budget included
- Letter of support attached

Submission Deadline: 15 June

Submission Email/Portal: admin@sascp.org.za